

**Regular Session Minutes – Selectmen’s Meeting
Bedford Town Hall – Selectmen’s Meeting Room
Monday, January 4, 2016 - 7:30 p.m.**

PRESENT: Chair Mark Siegenthaler; William S. Moonan; Margot R. Fleischman; Caroline Fedele; Michael A. Rosenberg and Town Manager Richard T. Reed

ALSO PRESENT: Acting Public Works Director Adrienne St. John; Safe Routes to School Consultant Michael Meyers; Facilities Director Taissir Alani; Conservation Committee Chair Steve Hagan; Healthy Bedford Coordinator Carla Olson; Representatives of Park and Pedal Dave Montague and Mark Walker; Director of Youth and Family Services Sue Baldauf; Bedford Citizen Reporter Debra Parkhurst; Finance Committee Member Ben Thomas, James Shea; Bedford Cable Coordinator Ken Hill; Assistant Town Manager Michael Rosen.

Chair Siegenthaler called the meeting to order at 7:30 PM.

**16-149 Safe Routes to School Project Presentation
 Mudge Way/Great Road Intersection Improvements**

Acting Public Works Director Adrienne St. John introduced Michael Meyers from The Engineering Corporation (TEC) as a consultant of the Safe Routes to School Project. Mr. Meyers presented the Selectmen with an overview of the Safe Routes to School Project. He particularly focused on intersection improvements at the Mudge Way and Great Road intersection. The presentation included specific plans for bicycle lanes, stoplights and signage. There was discussion on signal light programming, funding and the plan effect on parking in the area.

Town Manager Richard Reed clarified that a public hearing will be scheduled concerning the project and that this presentation was a preview for the Selectmen.

**16-150 Public Hearing
 Article 54 – Wetland Protection Bylaw - Proposed Amendments**

Mr. Rosenberg made a motion to open the Public Hearing. Ms. Fleishman seconded the motion.

The motion passed 5-0-0.

Conservation Commission Chair Steve Hagan presented the Selectmen with several changes to the Wetland Protection Bylaw. The changes are meant to make the bylaw more user-friendly and readable. These changes included moving the fees portion under the regulation section and using the State’s definition of Tree. There was also information provided about the regulations related to treading on private property.

There was extensive discussion on the distinction between “perennial” and “intermittent” streams and the surrounding changes. By changing the wording regarding Perennial streams, it would eliminate the bylaw’s current coverage of intermittent streams. This would customize the regulation to apply to streams that flow through the year versus streams that have sporadic flow.

Mr. Reed clarified that the Town received comments from Town Counsel on this subject on Sunday January 3, 2016 as a part of his comments on the drafted bylaw. These have been shared with the Conservation Commission Chair, Conservation Commission Administrator and Selectmen.

Mr. Rosenberg made a motion to close the Public Hearing. Ms. Fedele seconded the motion.

The motion passes 5-0-0.

16-151 Park and Pedal Program Presentation

Healthy Bedford Coordinator Carla Olson introduced Dave Montague and Mark Walker as representatives of Park and Pedal. Mr. Montague and Mr. Walker presented the Selectmen with an overview of Park and Pedal, a multimodal method of commuting. They hope to install this program in the Town of Bedford. This is a park and ride option with cycling rather than buses or trains. This entails having parking hubs for individuals to travel to on their way to work and then cycle for the rest of their commute. The presentation highlighted the benefits of this plan are reducing vehicle traffic, providing environment friendly alternative for commuting and encouraging healthy lifestyles for the citizens. This project has been accepted in other municipalities in the area.

Mr. Rosenberg asked what the Town would be responsible for concerning this project. Mr. Walker replied that the Town would provide signage and awareness. The Department of Public Works would be able to help with signage.

The Selectmen requested input from transportation and bike committees, as well as the opinion of the Police Department regarding any concerns about this program.

16-152 Bicycle/Pedestrian Master Plan Final Acceptance

Ms. St. John stated that this plan is almost identical to the version the Selectmen had previously reviewed. She is asking for final acceptance of the plan.

Mr. Rosenberg asked if a memo could be sent to all committees involved in creating the Master Bike plan to notify them of the Selectmen’s acceptance of the plan. This memo would encourage committee involvement in non-infrastructure recommendations relating to the plan.

Ms. Fleischman made a motion to accept the Bicycle Master plan as presented on January 4, 2016. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-153 Transfer of Funds from Historic Properties Preservation Fund
 Shawsheen Pump House**

This request was presented to the Selectmen two weeks ago and is intended to make the funds available.

Ms. Fleischman made a motion to approve a transfer from the Historic Properties Preservation Fund of up to \$12,000 (as needed) to be used toward the replacement of the slate roof at the Shawsheen Pump House. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-154 Town Hall MEP Project
 Proposed Change Orders**

Facilities Director Taissir Alani presented a change order for the Town Hall Attic Fire Protection Work. Mr. Alani highlighted the different types of fire protection available. The Town Hall attic would be installed with a delayed action system that releases water when the sprinkling covers reach a certain temperature, signaling an actual fire. This prevents water from being held in the pipes and freezing in winter temperatures. It also prevents sprinklers from going off in a false alarm.

Mr. Alani clarified that this plan has not been through the Code Enforcement final review. This plan could change in the future.

Mr. Moonan made a motion to approve the proposed Change Order for the Town Hall Attic Fire Protection system not to exceed \$58,018.00. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-155 Proposed General Bylaw Amendment
 Cable Television Committee**

Mr. Moonan stated that the Cable Television Committee would like to ensure that all their responsibilities are outlined in their general bylaw. The proposed change states that the committee would “receive information regarding the Town cable television funds and make recommendations to the Selectmen concerning expenditures from those funds.”

Mr. Reed clarified that this is only a presentation to the Selectmen and that a Public Hearing will be scheduled in the near future with the required 10 day notice.

**16-15 Miscellaneous Action Items
 Chapter 268A, Section 20(b) Exemptions
 Hannah Kilroy**

Mr. Rosenberg made a motion to approve the waiver from Chapter 268A, Section 20 (b) for Hannah Kilroy. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

16-157 Town Manager's Report

Mr. Reed noted several documents the Selectmen need to sign, including the VFW Alcohol license for this year allowing it to stay open on holidays, Prince Street Café's common victualer license, and the ABCC's request for information on Bedford businesses whose alcohol licenses were not renewed for 2016.

Mr. Reed mentioned there will be upcoming review of the Refuse and Recycling Contract. He anticipates there will be changes made to the contract due to market developments.

Chair Siegenthaler asked if the Refuse Recycling Contract could be reviewed to determine an option for Yard Waste removal to be extended. He also expressed that there had been confusion as to when the Christmas trees will be picked up. Assistant Town Manager Michael Rosen clarified that residents were advised to put them out for pick up starting on January 11, 2016.

16-158 Open Discussion and Selectmen Liaison Reports

Mr. Moonan stated that recently a resident of Great Road, in a residential/commercial zoning area has complained about a neighbor's construction company. The company is receiving deliveries at 5 AM while the resident is attempting to sleep. Mr. Moonan revealed that there are no noise abatement regulations at this time. Mr. Moonan will be compiling a proposed amendment for the Selectmen's consideration on this topic.

Mr. Rosenberg made a motion to adjourn to Executive Session for the purpose of discussing strategy for potential litigation not to return to Open Session. Mr. Moonan seconded the motion.

The Selectmen were polled: Moonan, aye, Rosenberg, aye, Siegenthaler, aye, Fleischman, aye, Fedele, aye.

The motion passed 5-0-0.

The meeting adjourned at 9:35 PM.